

PRODUCTION LOGIN FOR THE FIRST TIME

Use the following URL to access the production environment:

<https://njdot.prod.simpligov.com/prod/Portal/WorkflowDashboard>

You should now see the following screen:



Sign in

[Forgot your password?](#)

Version 1.2.3.58

To get started, enter your current NJDOT email address into the ID text area (top box), and click on 'Forgot your password'?



Sign in

[Forgot your password?](#)

Version 1.2.3.58

The following screen should appear:



Enter your email to continue password restoration

 ×

Restore

Version 1.2.3.58

Click 'Restore'

The following message should appear:

Your password reset request is being processed.

If you did not receive an email with a reset link, please contact your site administrator.

Version 1.2.3.58

You should now receive the following email:


4 Date: Today

[njdot.prod@simpligo...](#) [EXTERNAL] Password Recovery

Hello You recently submitted a request to reset your password.

Message:

Fri 2/8/2019 8:45 AM

 njdot.prod@simpligov.com
[EXTERNAL] Password Recovery

To Sarnese, Art (Arthur)

Hello

You recently submitted a request to reset your password.
[Click here to change your password.](#)

Didn't request this change?
If you didn't request a new password, simply ignore this email.
This link will expire in one (1) day.

Click on the above link 'Click here to change your password'



Create your password

Version 1.2.3.58

Enter your new password in the above screen and click on 'Continue'



Create your password

.....

.....|

Continue

Version 1.2.3.58

Congratulations!!! You should now be in the Production SimpliGov Workflow Dashboard.

The screenshot shows a web browser window with the URL <https://njdot.prod.simpligov.com/prod/Portal/WorkflowDashboard>. The browser tabs include 'Email Sent' and 'Workflow Dashboard'. The page header features the Department of Transportation logo, navigation icons, and the user name 'Arthur Sarnese'. The main content area is titled 'Workflow Dashboard' and includes a search bar, a department selection dropdown ('--Select Department--'), and a workflow selection dropdown ('--Select your workflow--') with a 'Create' button. Below these elements is a table with the following data:

Actions	Workflow Name
...	Request # 00339735
...	Request # 00331273
...	Request # 00343522
...	Request # 00343521
...	Request # 00343520
...	Request # 00343519
...	Request # 00343517
...	Request # 00343516

The interface also includes a sidebar with 'Records' (All Records, My Records, My Action Required, My Tasks) and 'Filters' (Pinned filters, My filters, User default) sections. The bottom right corner shows a zoom level of 125%.