BUREAU OF RESEARCH

Proposal Evaluation Form

Proposal Number: _____ **Research team /University:** _____

Name of the Reviewer: _____ **Reviewer Signature:** _____

The following form is to evaluate proposals. For each of the categories listed, assign the following points based on the review of the proposal. (Fill gray areas)

Rating: Excellent = 4; Above Average = 3; Average = 2; Below Average =1; Not Covered = 0

Proposal Review	Rating	Weight	Score
1. UNDERSTANDING OF THE PROPOSAL			
1.1. Does the proposal present a clear understanding of the problem statement?		3.0	
2. RESEARCH APPROACH AND PRINCIPLES			
2.1. Are the scientific and practical techniques presented in the proposal provide a clear research methodology?		4.5	
2.2. Do the proposed tasks effectively address all the objectives listed in the RFP?		4	
2.3. Does the proposal follow effective research principles?		2.5	
3. INNOVATION AND IMPLEMENTATION OF RESULTS			
3.1. Are there any innovative ideas, techniques, materials contained in the proposal?		2.5	
3.2. Does the proposal provide a well-developed Implementation Plan?		1.5	
4. PROPOSED RESEARCH SCHEDULE			
4.1. Is the timeline appropriate for each task?		2	
SCORE FOR THIS PROPOSAL			
MAXIMUM SCORE		**80.0**	

Note: Although the scores are not released to the universities/consultants, your comments and feedback can help improve future proposals. Briefly answer the below questions on the overall proposal.

Strengths: What did you like best in the proposal?

Aspects that could be improved: What was unclear, missing or confusing?

BUREAU OF RESEARCH

Justification for Evaluation Form

1. **Understanding of the Proposal:**

2. **Research Methodology and Approach:**

3. **Tasks, Deliverables, and Schedule:**

4. **Innovation and Implementation of Results:**

Strengths: *What did you like best in the proposal?*

Aspects that could be improved: *What was unclear, missing or confusing?*

BUREAU OF RESEARCH

PI performance Evaluation Form

Proposal Number: _____ **Research team /University:** _____

Name of the Reviewer: _____ **Reviewer Signature:** _____

The following form is used to evaluate the proposals through oral presentations. For each of the categories listed assign the following points based on the presentation. (Fill gray areas)

Rating: Excellent = 4; Above Average = 3; Average = 2; Below Average =1; Not Covered = 0

Proposal Review	Rating	Weight	Score
1. THE EXPERIENCE, QUALIFICATION AND AVAILABILITY OF THE RESEARCH TEAM			
1.1. Is the research team's background and experience relevant to the project?		2	
1.2. Availability/Other commitments of research team		1.5	
1.3. Principal investigator past performance on NJDOT projects		1.5	
SCORE FOR THIS PROPOSAL			
MAXIMUM SCORE	**20.0**		

Note: Although the scores are not released to the universities/consultants, your comments and feedback can help improve future proposals. Briefly answer the below questions on the overall proposal.

Strengths: What did you like best in the proposal?

Aspects that could be improved: What was unclear, missing or confusing?

BUREAU OF RESEARCH

Proposal Oral Presentation Evaluation Form (If Needed)

Proposal Number: _____ **Research team /University:** _____

Name of the Reviewer: _____ **Reviewer Signature:** _____

The following form is used to evaluate the proposals through oral presentations. For each of the categories listed assign the following points based on the presentation. (Fill gray areas)

Rating: Excellent = 4; Above Average = 3; Average = 2; Below Average =1; Not Covered = 0

Proposal Review	Rating	Weight	Score
1. ORAL PRESENTATION			
1.1. Effectiveness of the presentation for the better understanding of the submitted proposal		2.5	
1.2. Research team response to questions/comments		1	
1.3. Overall confidence in research team's ability to conduct the research effectively		1.5	
SCORE FOR THIS PROPOSAL			
MAXIMUM SCORE		**20.0**	

Note: Although the scores are not released to the universities/consultants, your comments and feedback can help improve future proposals. Briefly answer the below questions on the overall proposal.

Strengths: What did you like best in the proposal?

Aspects that could be improved: What was unclear, missing or confusing?