

NEW JERSEY DEPARTMENT OF TRANSPORTATION  
Right of Way and Access Management Division  
P.O. Box 600, Trenton, NJ 08625-0600

NRE SPECIALIST APPLICATION

NJDOT contracts with the individual applicant to ensure testimony and services are from a person qualified to perform that service.

Name

Firm name

Address

Telephone 

Business	Cell	FAX
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E-Mail Address:

List any Professional Certifications, Designations or, New Jersey Licenses you hold:

Have any of your Certifications, Licenses or Designations ever been revoked or the subject of disciplinary action?

YES  NO  (If yes, attach full details)

How many years have you been doing this specialist work?

Please indicate (yes or no) if you have performed work and/or are on a list with other NJ State agencies in the last five years.

Agency	NJDOT ROW Division	NJDA SADC	NJDEP Tidelands	NJDEP Green Acres	Schools SCC / SDA	Other Agency (List)
Performed work for this agency						
On vendor list for this agency?						

Please identify local governments you have worked with in the last five years and indicate (yes or no) if you have performed work and/or are on their list

Agency Name					
Performed work for this agency					
On vendor list for this agency?					

List any New Jersey counties in which you have undertaken appraisal assignments?

Please indicate which Counties within New Jersey you would accept assignments in.

Describe your level of experience with Eminent Domain work

Describe your level of experience with condemnation testimony

Describe your level of experience with other court testimony

Educational Background: (Indicate name and location of school or college attended & degree(s) Received

Indicate if your business entity is qualified as a Disadvantaged Business Enterprise, Emerging Small Business Enterprise, Minority Owned Business Enterprise, Small Business Enterprise, Women Owned Business Enterprise.

<input type="checkbox"/> DBE
<input type="checkbox"/> ESBE
<input type="checkbox"/> MBE
<input type="checkbox"/> SBE
<input type="checkbox"/> WBE

Would you be interested in becoming certified as an DBE, ESBE, MBE, SBE, or WBE firm

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
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**Additional Requirements:**

1. Submit copies of two recent reports (preferably condemnation reports involving partial takings) on complex assignments that you have prepared for clients.

Professional References: (List references for whom you have prepared appraisals within the past five years)

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For questions about this application, please contact James Cann at 609-963-1234.
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This application is submitted with the understanding and agreement that, if approved for NJDOT valuation or specialist assignments, you will:

1. Prepare your report in compliance with the standards and details specified in the NJDOT Acquisition Manual and Supplemental Format Instructions.
2. Appear as an expert witness at condemnation hearings or court trials concerning your reports.
3. Attend, without compensation, such workshops and seminars as the NJDOT may deem necessary to provide updates on valuation standards and requirements. NJDOT will seek continuing education authorization where applicable.
4. Except for limited special assignments, a consultant must be a NJ resident.
5. Submission of an application does not ensure placement on the NJDOT consultant procurement eligibility list, and placement on the NJDOT consultant procurement list does not ensure that you will receive an assignment.
6. To be added to and retained on a state agency procurement eligibility list, you will need to register or be registered in the NJStart Program <https://www.njstart.gov/bsol/>. This listing is used by all State agencies to determine if an applicant meets regulatory requirements to be eligible for state related contracts. Each agency has its own policy for adding an applicant to its approved vendor list after the NJStart authorization is in place.

**Certification:**

Applicant hereby certifies or affirms under the penalty of perjury that

1. The information given in this application is true and complete to the best of my knowledge.
2. My professional certification is not subject to any sanctions and I have not been convicted of a crime of moral turpitude or other crime which would require the surrender of my professional certification.

Applicant's Signature \_\_\_\_\_

The New Jersey Department of Transportation may make any investigatory reviews it deems necessary to protect the interests of the State.

**Please return completed application package to:**

**Uma Phadke, NJDOT, Right of Way & Access Management, P.O. Box 600, Trenton, NJ 08625-0600 or [Uma.Phadke@dot.nj.gov](mailto:Uma.Phadke@dot.nj.gov)**

***(For Fed Ex delivery use 1035 Parkway Avenue, Trenton, NJ 08618)***

