

ROUTE 18
TRANSPORTATION IMPROVEMENTS

**COMMUNITY
PARTNERING TEAM**

CITY OF NEW BRUNSWICK

STEERING COMMITTEE MEETING REPORT NO. 8

PROJECT: ROUTE 18 - Section 2F, 7E, and 11H
City of New Brunswick
Middlesex County, New Jersey

PLACE: Conference Room 4A
New Jersey Department of Transportation
1035 Parkway Avenue, P.O. Box 600
Trenton, New Jersey 08625-0600

DATE: November 25, 2002

SUBJECT: Steering Committee Meeting No. 8

ATTENDEES:

Mr. Steve Lavelle (SL)	New Jersey Department of Transportation	609-530-3762
Mr. Bill Birch (BB)	New Jersey Department of Transportation	609-530-3003
Ms. Luciana Costa Toller (LC)	New Jersey Department of Transportation	609-530-8244
Ms. Pamela Garrett (PG)	New Jersey Department of Transportation	609-530-2721
Mr. Stephen Mikulak (SM)	New Jersey Department of Transportation	609-530-6558
Mr. Thomas Loughlin (TL)	City of New Brunswick	732-745-5007
Mr. Paul Nowicki (PN)	Gannett Fleming, Inc.	908-755-0040
Mr. Darryl Johnson (DJ)	Gannett Fleming, Inc.	908-755-0040
Mr. Jeff Grob (JG)	Vollmer Associates	212-366-5600
Ms. Martine Culbertson (MC)	M.A. Culbertson, LLC	856-795-8485

SUMMARY:

To provide overview of project status and schedule, review the Public Information Center Meeting, questionnaires and comments; discuss outstanding issues and recommendations; and determine next steps for the CPT (agenda attached).

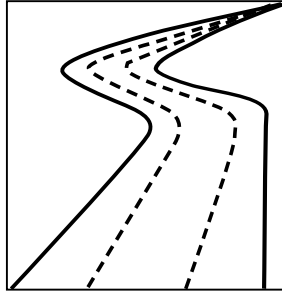


POINTS OF DISCUSSION:

1. (SL) opened meeting requesting overview of the PIC meeting. (SM) requesting note of support from the City.
2. (PN) provided update of the acquisition process recommending demolish of Police Station now.
ACTION
3. (TL) questioned signing of document due to Mayor's concern of limited access to site.
Response was to need to identify development and traffic to be generated for approval of new access would be in the future.
4. (SL) questioned the status of the model and request to create an enlarged model with detail at the Commercial. (DL) explained that the model has been repaired but not updated due to scheduling back up by the firm. (SL) requested the small model at Commercial and Boyd Park to be the priority.
ACTION
5. (PG) is to determine the team leader from DEP appointed to this project to coordinate the Agnew House and other environmental requirements. ACTION
6. (SM) noted that 166 PIC Project Information Handouts were returned. (PN) will have staff update the mailing list review of tax maps. ACTION
7. (PN) to provide responses to comments from the PIC and then send to (BB) to be sent out. ACTION
8. (PN) and (BB) to speak to Ed Tomaszewski regarding the status of the noise wall studies and amount of berm required at Newell Avenue. ACTION
9. (PG) noted an EA comment regarding the request for a door to be place in the noise wall at Carpender Road. (DJ) to survey the neighborhood as a Design Development Group action item to pursue. ACTION
10. (DJ) looking into widening at Paulus Boulevard intersection to allow more cars to turn on Paulus.
ACTION
11. Bicycle connectivity needs to be examined. Design of stairs verses ramps and the impact to bike mobility to be studied. (DJ) to review and discuss with Design Development Group. ACTION
12. (TL) noted the need for Newell Avenue to connect by turning on to Labor Drive and not in to the Sears Parking lot. (PN) to examine the design concept. ACTION
13. (MC) to review Dewey Heights neighborhood representation. Discuss with Tom Kelso an alternate to attend CPT Group meetings. ACTION
14. Comments on traffic management, staging, safety zones will be discussed by a traffic management CPT group as the project progresses. ACTION
15. (SL) and (MC) will meet to discuss the design of issues matrix and tracking. ACTION
16. (DJ) using conference calls to coordinate issues with Devco at Commercial Avenue and George Street intersection. Traffic signal timing will be examined but major improvements to this intersection is beyond the scoping limits of this project. (TL) requested that NJDOT provide the set back requirements to Devco as a recommendation so the opportunity for future improvements by the City may be feasible.
ACTION
17. (SL) discussed agenda items for next CPT meeting: present design progress, review PIC comments, discuss recommendations, kickoff construction staging. ACTION
18. (MC) to review stakeholders and the CPT membership. Consider adding representatives for EMS, police department, fire department, Wood Johnson Hospital and Sterling school. (BB) to review NJDOT support staff such as Chris Barretts, the resident engineer, and traffic ops north. ACTION
19. (SL) reviewed the schedule and adjourned the meeting:
 - (a) Steering Committee meeting - February, 2003
 - (b) CPT Meeting No. 16 - March/April, 2003 (tentative)

We believe the foregoing to be an accurate summary of discussions and related decisions. We would appreciate notification of exceptions or corrections to the minutes within three (3) working days of receipt. Without notification, we will consider these minutes to be record of fact.

Martine Culbertson
CPT Facilitator



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STEERING COMMITTEE MEETING NO. 8

AGENDA

November 25, 2002

Conference Room 4A, NJDOT Office, Trenton, NJ

1:00 p.m. – 3:00 p.m.

Objective: To provide overview of project status and schedule, review the Public Information Center Meeting, questionnaires and comments; discuss outstanding issues and recommendations; and determine next steps for the CPT.

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| 1:00 p.m. | I. Welcome and Introductions | |
| | • Agenda and Goals | Lavelle |
| | • CPT Update | Culbertson |
| 1:30 p.m. | II. Project Items | |
| | • Project Status and Schedule | Lavelle/Birch |
| | • Public Information Center Meeting | Mikulak/Culbertson |
| | • PIC Questionnaires and Comments | Nowicki |
| | • CPT Issues and Recommendations | Johnson/Culbertson |
| | • Environmental/Agency Coordination | Garrett |
| 2:30 p.m. | III. Summary and Close | |
| | • Project Action Items | Birch/Nowicki |
| | • Next CPT Steps | Culbertson/Mikulak |
| | • Closing Comments | Lavelle |



State of New Jersey Department of Transportation

Division of Project Management